EE 231L Lab Grading Policy

In the laboratory sections, you will be required to keep a lab book. The following is a list of the items expected to be included in your lab book.

- Table of contents in the first two pages with the title of the lab and its page number.
- Dates on all the pages.
- Page numbers.
- Explanation of purpose of lab (don't just copy from the lab, use your own words).
- Answers to questions from the lab handout.
- Good record of what you did in lab, including source code with comments explaining what you are trying to do
- A conclusion, summarizing the above, showing us that you understand the purpose of the lab.

Other Important Information

You MUST turn in your prelab work at the start of the laboratory period. A zero score will be assigned if no prelab is turned in. No late prelabs will be accepted.

The laboratory period is 3 hours long (2:00-5:00 p.m.), it will not be extended beyond the three hour period, you must plan your work and work efficiently. You are encouraged to work "ahead"!

You are encouraged to discuss the laboratory work with other students in the class, work collaboratively and seek assistance from others in the laboratory BEFORE discussing it with the instructor. **The instructor will not just tell you how to do the work.**

The laboratory will be graded 70% on the prelab, 30 % on your laboratory notebook. Your laboratory notes will be evaluated on scales 1,2, or 3. Three being an excellent entry, one in which you put in considerably more effort.

Laboratory Notebooks will be collected by the instructor at the end of the laboratory period (5:00 p.m.), and a grade will be assigned to whatever work you have done up to that point. Notebooks turned in later than 5:00 p.m. will not be graded.